

VAIL UNIFIED SCHOOL DISTRICT #20  
Vail, Arizona

School Site Council  
Esmond Station School

**Regular Meeting**  
**Thursday, December 12th, 2019 – 3:45 pm**  
**Administration Conference Room**

**Regular Meeting**

Members present: Lainie Kitzmiller, Herbert Yee, Kelly Nieto, Marcia Johnson, Kara Talley, Jen Anderson, Adrienne Ordaz, and Rebecca Carrier.

1. **Call to Order-** Mr. Yee called the meeting to order at 3:47 pm.
  - A. Pledge of Allegiance
  - B. Approval of Minutes- Mrs. Anderson motioned to approve, Mrs. Nieto seconded the motion, minutes were approved.
  - C. Member Reports
    - Member Reports- none
    - Administrative Report- Mrs. Kitzmiller- none
  - D. Call to the Public- none
  - E. Acknowledgement of Public Requests to Speak- none
  - F. Staff, Student, and Community Recognition

Mrs. Ordaz recognized Ms. Henson and Ms. Slade for their work with the advanced math students. They spend a lot of time, and do so well with the student. Mrs. Ordaz also recognized Mrs. Kitzmiller and Mrs. Talley for scheduling and helping with sped parapro interviews. In addition, Mrs. Ordaz recognized all of our sped parapro for being flexible when people are out and for helping out whenever needed. This is a busy time of year, and she really appreciates their help and support.

Mrs. Anderson recognized Ms. Henson for her work with the Hack-a-thon. She is very positive when giving feedback to the students and encourages them to use their ideas. Mrs. Anderson would also like to thank Ms. Henson for her time spent with the Future City students. In addition, Mrs. Anderson would like to thank Ms. Slade, Ms. Henson, Mrs. Bever, and all other staff members who show up to cheer on the students at their after school sports games.

Mrs. Carrier would like to express gratitude for the incredible amount of effort of our staff, parents, and PTSA who made Polar Express such a magical experience for so many people. The wristbands were so nice to have, and everyone was smiling and cheerful. She saw older students working booths and helping out the younger children. She also noticed Ms. Heidi busily working in her

art room full of students, and doing a wonderful job. Polar Express was absolutely phenomenal this year! Mrs. Carrier also recognized the staff that came and helped out during the Boys Run Too 5K event.

Ms. Johnson recognized the staff at Esmond who have helped with the 2<sup>nd</sup> quarter benchmark testing.

Mrs. Kitzmiller recognized the following:

PTSA for running the Esmond Station Polar Express winter carnival. Our PTSA did a fantastic job making the event special for all families. I would also like to thank the Polar Express committee: Marcia Johnson, Gigi Annunziato, Cindi Carson, Julie Dean, Robin Campos, Stacy Roberts, Naomi Morrison, Yvonne Madigan and Georgia Johnson, as well as the entire staff and parent volunteers that helped get campus ready for the event and volunteered their time during the Polar Express.

Calvin Baker, Billy Petty and Suzanne Brazzell for making our Polar Express read aloud a special kickoff event for our Polar Express Winter Carnival.

Lindsey Anderson for working hard as our spelling coordinator and coordinating the Bees for our 3<sup>rd</sup> - 8<sup>th</sup> grade students.

Cindi Carson, Kim Smith and Georgia Johnson for putting together our 1<sup>st</sup> quarter benchmark awards assembly to recognize our students earning an 80% or higher on their Reading and Math Benchmarks.

Tracie Livingston, Laura Ricks, Holly Allison, Marcia Johnson for being an amazing 2<sup>nd</sup> grade team and working together to do what is best for kids and each other.

## **2. Consent Agenda**

### **A. Field Trips**

### **ACTION**

Mrs. Kitzmiller will present field trip requests for approval.

The following field trips were presented: Sabino Canyon for Ms. Madigan's and Mrs. Oslund's classes, two trips to Phoenix for delivering the Future City boards and for the Future City competition, and four field trips to various locations for our students with special needs to attend during AzMERIT testing. Mrs. Nieto motioned to approve, Mrs. Ordaz seconded the motion, all field trips were approved at presented.

**3. Old Business**

**A. Staff & Enrollment**

**INFORM**

Mrs. Kitzmiller will update the Council on current staff and student enrollment at Esmond.

Esmond Station was projected for 700 students this year and we currently have 713. We have had several families moving in and out, so we have stayed pretty balanced with our numbers so far this year.

**4. New Business:**

**A. Calendar**

**INFORM**

Mrs. Kitzmiller will inform the Council of the upcoming events at Esmond during December/January.

12/13- EIE Day

12/14- PTSA Craft Fair 9:00 a.m. - 1:00 p.m.

12/16- Spirit Week (see attached)

12/18- Craft Day a.m., Pep Assembly p.m.

12/20- ½ day (Staff Holiday luncheon provided by Jen Anderson and team)

1/6- School Resumes

1/7- High School Choice night at DSMS, 6:30 p.m.

1/16- Site Council, 3:45 p.m.

1/20- No School

1/23- NEHS induction, 5:00 p.m.

1/29- ½ day, 12:40 dismissal

2/1- VSD Teacher job fair

**B. Parking Lot**

**INFORM**

Mrs. Kitzmiller will discuss parking lot issues at Esmond, and will take suggestions from council members.

There is some parent concern about student safety in the parking lot during drop off and pick up. Some schools have a parent volunteer team to help with student safety. Is that something we're interested in?

Mr. Yee suggested more monitoring to see exactly what the issues are.

Mrs. Nieto was worried about parents driving too fast through the parking lot. Could we get some speed bumps to help with that?

Mrs. Carrier remembers reading two conflicting sets of rules regarding the left lane vs the drop off lane, and when to pull over vs when to keep driving through. Clearer guidelines on that could be helpful.

Mrs. Anderson said she has noticed frustrations arise when not all of the parents are following the parking lot rules. Frustrations probably come up more when

families are running late. We have to use patience and remember when we were younger parents or in different circumstances.

Mrs. Ordaz agrees that speed bumps would be helpful.

Mrs. Kitzmiller will inquire about putting in speed bumps. She is also trying to get boulders placed in the rock areas so we don't have people parking in those areas of the parking lot.

**C. Open Enrollment**

**INFORM**

Mrs. Kitzmiller will inform the council on open enrollment dates and deadlines for the 20/21 school year.

The school board voted to move the deadline up from April 1<sup>st</sup> to March 1<sup>st</sup>. Our intent is to welcome back all of our current open enrollment families.

The district has outlined the following priority guidelines for school administration to follow when considering families for enrollment:

1<sup>st</sup> priority: students who live inbounds, current students, and students who have siblings here.

2<sup>nd</sup> priority: students of Vail staff members

3<sup>rd</sup> priority: students who live in the district, but not in our boundaries

4<sup>th</sup> priority: students who live outside the district

May is when we would like to let brand new open enrollment families know if they were accepted or not. Current families who are renewing their open enrollment application will know before May if they are accepted back for another year. If students have started here and would like to continue here, then we would like to do what we can to keep them here. Mrs. Carlson has collected and charted our open enrollment numbers, as well as other enrollment data, since the school was open. The data has helped us see the trends in our numbers over time and will guide us as we make open enrollment decisions. We do not know what our projected student enrollment number should be for next year, but that number will be discussed and decided upon within the next month or so. We are also starting to plan for next year as far as staffing needs.

**D. Kinder Express**

**INFORM**

Mrs. Kitzmiller will inform the council about Esmond's plans for Kinder Express.

Kinder Express will be at 5:30 on February 26<sup>th</sup>. We are still making decisions about how to run it in order to make sure we are showing off Esmond well. We also want to make sure we can gather information from the parents so we will have an idea of how many kindergartners we have next year.

Side note: 8<sup>th</sup> grade promotion will be at the VTOTA this year, and will be on the last day of school.

**5. Agenda Items**

**INFORM**

Karma Lewis' drama club will come and present their scripts for their spring plays. Students will give a synopsis of their play, will let the council know what subject matter might be consider a "hot spot", and will seek the site council's approval for their plays.

**6. Next Meeting**

**ACTION**

January 16<sup>th</sup> at 3:45 p.m.

**7. Adjournment**

**ACTION**

Mrs. Anderson motioned to adjourn, Mrs. Carrier seconded the motion, the meeting was adjourned at 4:44 p.m.