



ESMOND STATION K-8

...Bridge to the past; Track to the future.

Vail School District #20

9400 S. Atterbury Wash Way Tucson, AZ 85747 phone (520) 879-3400 fax (520) 879-3401

July 15, 2019

Dear Esmond Families,

We are looking forward to a great year at Esmond Station and are excited for the first week of school! We loved the positive energy at Meet the Teacher Night last Thursday. We will spend the first weeks of school teaching students routines, procedures and expectations. A few routines for parents to become familiar with is our arrival, dismissal and parking lot. The parking lot will be busy and congested the first few days, but it will get better; I promise! We have wonderful staff helping to direct traffic. I understand it can be frustrating to wait, but please be patient and kind as we get to know our new students and help to get the flow going through the parking lot.

Student Drop Off Procedures:

Our gates open at 7:50 a.m. in the morning. Please do not park in the loading and unloading line during drop-off or pick-up. As you pull through the loop to drop your child(ren) off, please pull all the way up to speed up this process for all families. If you are choosing to walk your child(ren) to the gate in the morning, please park in a designated parking spot.

Families, starting on Wednesday we are asking that you say goodbye to your child(ren) at the main gate to our campus. This will allow for a smooth transition for our students to start their school day and maintain a safe campus for your child(ren).

Kinder through 5th grade students:

- 7:50 a.m. - 8:05 a.m. Kinder through 5th grade students head to the Multipurpose Room (MPR).
- 8:05 a.m. students are walked to the playground by staff members.
- 8:05 a.m. to 8:15 a.m. is our morning recess. Students arriving after 8:05 will head straight out to recess.
- 8:15 a.m. the train whistle will sound and students will walk to their classrooms. Kinder - 3rd grade will line up and walk in one class at a time.

Middle School Students:

- 7:50 a.m. students are allowed to walk to the middle school side of campus and remain there until 8:15 a.m. when the bell rings.

Student Pick-up Procedures:

We ask that parents refrain from checking out their child(ren) between 2:50 p.m. and the end of the school day. This will help to maintain a safe and more organized dismissal for all students. At pick up, if you choose to meet your child in their designated area, please park in a parking spot. If you are planning to drive through to pick up your child(ren), please follow the loop. We will use our walkie talkie system to identify your child and send them to your car.

Kinder - 5th grade students:

Dismissal is at 3:10 p.m.

- **Kinder-** Dismisses from our Multipurpose Room (MPR). Please walk up to the MPR to make contact with a Kinder staff member as you are picking up your child.
- **1st grade-** Dismisses from the gate that leads to the playground from the bus bay. You may line up along the building by the bus bay.
- **2nd grade-** Dismisses by the trees near the flagpole. They walk out from the gate by the bus bay.
- **3rd grade-** Dismisses from the front gate and then will line up by the trees by the long sidewalk near the bus bay.
- **4th and 5th-** Walks out from behind the school, near the back of the MPR. They both dismiss from near the bike racks.

Student Pick-up Procedures for Middle School Students:

Dismissal is at 3:15 p.m.

- Middle School students dismiss from the front gate.

We welcome parent volunteers on campus. If you are interested in volunteering please reach out to our volunteer coordinator, Gigi Annunziato at annunziatog@vailschooldistrict.org. Here is the application to get started: <https://www.applitrack.com/vail/onlineapp/default.aspx>.

We are truly looking forward to working together this year in a positive parent school partnership. It is going to be a great year at Esmond Station.

Respectfully,

Lainie Kitzmiller
Principal of Esmond Station